



Madison Lutheran Home
Madison, Minnesota

SUBJECT: MLH Website Privacy	POLICY #: 50-200
DEPARTMENT/INITIATOR: ITS	Page 1 of 2
DISTRIBUTION: ITS, Administrative-Marketing	EFFECTIVE DATE: 2-2-2015

REVIEW/REVISION DATES/INITIALS:					
Reviewed	Reviewed	Reviewed	Reviewed	Reviewed	Reviewed
JDH 2-2-2015					

Purpose:

- Madison Lutheran Home believes that information privacy is extremely important. Madison Lutheran Home takes steps to ensure information is used correctly as the patient/owner of the information intends it to be used. Through Madison Lutheran Home’s website, www.mlhmn.org, and the third party applications that are used by Madison Lutheran Home and can be accessed through www.mlhmn.org, such as the MLH Patient Portal and the MLH Bill Pay, users are able to provide information that may be private. This policy states to the users of these websites how Madison Lutheran Home ensures the privacy of this information.

Policy:

- Third-party applications and services
 - Madison Lutheran Home uses third-party vendors to ensure the most up to date security and services are available to our patients. Even though access to these applications and services may found on the www.mlhmn.org website, information given through these applications may be stored by these third-party vendors.
- Cookies
 - Cookies are used to remember information you have provided by accessing and using a website. This information is stored on your computer via your browser and the website. Not all websites use cookies but many do to enable a better experience to the user. Madison Lutheran Home does not use information from cookies.
- Links to other sites
 - To ensure we provide patients with the best possible service, Madison Lutheran Home has links to sites on its website that may be useful and informative. The links purpose is to provide visitors with convenient access to other sites that might interest them. A link to another site does not imply an endorsement of the site’s content or services. Madison Lutheran Home is not responsible for the privacy practices of sites not owned by Madison Lutheran Home.
- Email communication
 - Madison Lutheran Home’s website, www.mlhmn.com does not collect your email address unless you voluntarily submit it. We do not sell or rent email addresses we obtain. Email and information submitted through the contact page is not secured and patient health information should not be sent via email or the contact page. Use of the secure MLH Patient Portal messaging service can be used for confidential information with physicians and caregivers.

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- How we use your information
 - Madison Lutheran Home uses the information you provide to fulfill your request and to facilitate customer service. Information is not sold or rented and is only given to third-party vendors to help facilitate services for the patient.
- Policy changes
 - Madison Lutheran Home reserves the right to change this policy at any time without notice. Changes to this policy will be updated on the www.mlhmn.org website.

Procedure:

- N/A

References:

- This policy needs to be displayed on our website in order for Madison Lutheran Home to provide online bill pay. A privacy policy is required by Visa and MasterCard.